**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL**

**Annual General Meeting Thursday 22nd April 2021**

**VENUE: By Video Conference**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Ted Barclay (**TB**) Councillor and Vice Chairman

Steve Murphy (**SM**) Councillor

Sarah Wotton-Ramsay (**SWR**) Councillor

Kate Hinch (**KH**) Councillor

Wild Dimsdale (**WD**) Councillor

**In Attendance:** Ken Newstead (**KN**) - Clerk

**Minute Item Action**

**Year.Month.Item**

**21.01.01 Welcome and Apologies for Absence**

The Chairman welcomed Beth Featherstone a resident in Brent Pelham to this meeting.

**21.01.02 Minutes of Previous Meeting and election of Chairperson**

Minutes of the January 2021 meeting were presented and approved. None of the councillors put themselves forward for the role of Chair. WD proposed that **Trevor Hughes** continue, which he accepted and this was seconded by SWR and approved by all. **The Chair** is to sign a printed copy and return to the Clerk. **TH**

**21.01.03 Open Session for Residents**

As this was the AGM, residents of the Parish were invited to attend or send in any questions they had for the Council. There were no questions.

**21.01.04 Planning Applications received or processed this period**

3/20/2083/ARPN - Three dwelling houses – Meesden Bury Farm – **In Appeal**

3/20/2443/HH – Single Storey extn - Borley Green Cottage BP – **Refused**

3/20/2566/FUL – Agricultural building with Boiler – Beeches Manor BP – **Approved**

3/21/0605/HH - Single Storey extn - Borley Green Cottage BP **- Submitted**

3/21/0576/HH – Glazed Link Extn – Bridge Cottage BP **- Submitted**

3/21/0577/LBC - Glazed Link Extn – Bridge Cottage BP **- Submitted**

3/21/0778/HH – External Staircase to Garage – Pump Hill Cottage BP **– Submitted**

3/21/0985/FUL - Agricultural building with Boiler – Beeches Manor BP - **Submitted**

**21.01.05 Highways**

There were a number of issues that Councillor Jeff Jones had agreed to investigate on our behalf with East Herts Highways team. These specifically included drainage problems throughout Brent Pelham, their use of road closures instead of traffic lights, failure to notify residents in advance of road closures and the lack of repair to any of our road verges that are damaged and a danger to traffic. As Councillor Jones is currently up for election and not able to join this meeting, these matters will be put to the next elected Councillor as soon as possible.

In the meantime our Parish Councillors will continue to seek solutions from all avenues.

**20.09.05** TH reported that the Post Box on the junction of Mill Lane and Langley Road Meesden had been stolen. TH reported this to Gary at the Post Office. TH will chase **TH**

**21.01.06 Finance**

**Accounts**

The Clerk presented the 2020/21 full-year income and expenditure and outlined the work he needed to do in relation to the Annual Government and Accountability Return (AGAR). Acceptance of the accounts was proposed by SWR and seconded by TB with no objections. TH is to sign and return the relevant section of the AGAR without delay. **TH**

**Proposals for Payment**

There were none.

**21.01.07 Defibrillator & VETS**

The Community Heartbeat Trust is to be asked to amend the VETS message so as not to be confused with hoax calls. **KN**

**21.01.08 Repairs and Maintenance**

**20.01.08** – Refurbishment of BP Stocks. Work in-hand with Giles Brackley. **WD**

The annual jetting of Meesden Drain which was completed in November 2020 at a cost of £850 + vat is significantly more that in the previous year. The clerk is to seek clarity on this. **KN**

Digging of the ditch opposite The Farthings was recommended. **SM**

The resident of 6 Rose Cottages Meesden informed the Council that the Willow Tree on Parish land in front of their house needed to be removed. This will be completed under the cover of their house insurance, but any cost impact on the Parish Council was not confirmed.

**21.01.09 AOB**

* Zoom account – The Councillors all agreed that meetings in person are a preference and when Government restrictions permit our Zoom account will be cancelled. **KN**
* Website – SM photo to be supplied ASAP. **SM**
* EV Charging point in Village Hall – still under consideration by East Herts Council
* Broadband in Village Hall - Being investigated **KN**
* Campaign for Local Electricity Bill – No action needed at this time
* Community Drive Safe Scheme – No action needed at this time
* Zoom meetings with PCSO – No action needed at this time
* Transition to Unitary Council – No action needed at this time
* Use of Grants from Herts County Council – No action needed at this time

**21.01.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 17th June 2021 – Venue Brent Pelham Village Hall** (subject to governmentpermission)

**Thursday 16th Sept 2021 – Venue Meesden Village Hall** (subject to governmentpermission)

**The meeting concluded at 9:00 pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................