**Brent Pelham and Meesden Parish Council**

**MINUTE OF**

**BRENT PELHAM & MEESDEN PARISH COUNCIL AGM**

**Thursday 17th September 2020**

**VENUE: By Video Conference**

**PRESENT:**

Trevor Hughes (**TH**) Councillor and Chairman

Ted Barclay (**TB**) Councillor and Vice Chairman

Steve Murphy (**SM**) Councillor

Sarah Wotton-Ramsay (**SWR**) Councillor

Kate Hinch (**KH**) Councillor

Peter Boylan District Councillor

**In Attendance:** Ken Newstead (**KN**) - Clerk

**Minute Item Action**

**Year.Month.Item**

**20.09.01 Welcome and Apologies for Absence and Election of 20/21 Chair Person**

The only Councillor offering themselves for the position of Chairman was Trevor Hughes. All Councillors were supportive of his re-appointment. Trevor then welcomed everyone to this meeting being held by video conferencing due to the recent Corona virus pandemic. Councillor Jeff Jones had been invited but sent his apology.

**20.09.02 Minutes of Previous Meeting**

Minutes of the May 2020 meeting were presented and approved. **The Chair** is to sign a printed copy and return to the Clerk. **TH**

**20.09.03 Review Previous Actions Not Covered Elsewhere**

None

**20.09.04 Planning (Applications)**

**3/20/0464/OUT** – Land Adj 4 Pump Hill - erection of 2, 3 bed houses – No objections

**3/20/0333/FUL** – Stables Cottage BP – Rebuilding and repairs – Permission granted

**3/20/0695/FUL**– Meesden Bury Farm – Change of use - Refused

**3/20/0882/HH** – Bridge Cottage BP – glazed link extension - No objections

**3/20/0883/LBC** – Bridge Cottage BP – glazed link extension – No objections

**3/20/1560/HH** – 5 Rose Cottages Meesden – New Conservatory Roof - No objections

**3/19/1760/FUL** – Land adj to Rectory Farm – Agricultural Building – appealed to SoS

The Councillors all objected to 3/19/1760/FUL. All others were no objections. The Chairman reminded Councillors that they needed to submit their comments whenever a planning application is resubmitted.

**20.09.05 Highways**

**19.06.05** - TB informed us that drains in Laundry Hill BP had still not be cleared. Cllr Jeff Jones agreed to speak to James in the Ringway team as this had been reported to Ringway some time ago. **Jeff Jones** yet to supply feedback

Several other problems with blocked drains were discussed, but Councillors were reminded that these must be reported through the Highways team at EHDC so that they can be addressed during their routine 18-month schedule.

**20.01.05** Cllr Jeff Jones was asked to insist that the Highways team use traffic lights wherever possible for all future work. **Jeff Jones** yet to supply feedback

KH noted that a road in BP had been closed for repair without notification. Highways had recently assured us that the Works Promoter would inform residents in writing two weeks before any road closure. KH was asked to send details to the Highways team of this event. **KH**

TB noted that due to poor maintenance of our verges some roads in our Parish were in places too narrow, causing restriction to traffic and in others too wide where vehicles had made large potholes in the soft ground. TB asked to provide some example locations so that Highways can be informed. **TB**

It was noted that the Post Box on the junction of Mill Lane and Langley Road Meesden has been stolen. The Chair is to ask The Post Office to replace it as soon as possible. **TH**

Councillors have recently received information of a “20 is Plenty” campaign and questionnaire from HCC on speed restrictions throughout the county. Any further information sent to our Council will be forwarded to our Councillors.

**20.09.06 Finance**

**Accounts**

The Clerk had presented the 2020/21 YTD income and expenditure. Acceptance of the accounts was proposed by SWR and seconded by TB with no objections. A copy of the report is to be signed by the Chair and returned to the Clerk. **TH**

**Proposals for Payment**

A donation of £350 from the New Homes Bonus has been requested for tree work at Meesden Church. It had been previously approved by the Parish Council, but payment is held pending completion of the work and presentation of an invoice.

**20.09.07 Defibrillator & VETS**

KH noted that the BP defibrillator had been called upon recently, but not needed as the Ambulance team arrived quite quickly. The replacement date on the battery is to be checked. **SWR**

**20.09.08 Repairs and Maintenance**

18.09.08 – KN to investigate options for Meesden Village Hall. On hold situation. **KN**

20.01.08 – Refurbishment of BP Stocks. Work in-hand. **TB**

Annual jetting of Meesden Drain to include section outside of Fox Lodge. **SM**

**20.09.09 AOB**

HAPTC advised us that our website is not compliant with new EU regulation. The Clerk is to investigate options and quotations for new website. **KN**

**20.09.10 Date of Next Meetings**

The next Parish Council meetings are to be held on:

**Thursday 21st January 2021 – Venue TBA**

**Thursday 22nd April 2021 – Venue TBA**

**The meeting concluded at 8:10 pm**

Minutes approved by: .............................................................

PC Title: .....................................................................................

Signed: .......................................................................................

Date: ...........................................